

Option 7

Risk Mgmt. Consult: Failure to Diagnose Cancer (7 credits) - \$112 for on-line version/\$120 for textbook version

Course Objectives:

1. Explain the need for orally reviewing with new patients any written medical history questionnaires or other documents they provide.
2. Discuss the need for documenting negative as well as positive family histories.
3. Understand the importance of obtaining and reviewing the patient's prior medical records.
4. Recognize the importance of documenting your differential diagnosis.
5. List the steps necessary to prevent positive test results from being filed away before they are brought to the physician's attention.
6. Describe the duties of a physician in both making a referral and in accepting one.
7. Explain your duties to the patient when conducting third-party examinations, such as insurance physicals and Worker's Compensation claims.
8. Explain the importance of following and educating patients about American Cancer Society and National Cancer Institute guidelines for cancer screening and prevention.
9. Understand your duty when the patient fails to follow medical advice for follow-up care or testing.

The manual contains 73 pages including a 35-question CME test and an answer sheet.

CME information

Medical Risk Management, Inc. is accredited by the Accreditation Council For Continuing Medical Education (ACCME) to provide continuing education for physicians.

Medical Risk Management, Inc. designates this educational activity for *AMA PRA Category 1 Credits™*. Physicians should only claim credit commensurate with the extent of their participation in the activity. (The maximum number of credits allotted for each course is included in the "option" sections of this brochure.)

Each activity was planned and produced in accordance with the ACCME Standards for Enduring Materials.

Option 8 (Combination of 2 courses)

Risk Management Consult: Documentation (5 credits) - \$75 for on-line version/\$80 for textbook version

Course Objectives

1. Explain why poor documentation is a major factor in many "failure to diagnose" and other malpractice claims.
2. List the elements of the LAWSUIT documentation model, and explain why each is important.
3. List billing practices that will likely lead to problems with Medicare/Medicaid as well as private insurers.
4. Explain the do's and don'ts of documentation techniques, and explain how they affect patient care and physician liability.

The manual contains 62 pages of text, including a CME component which contains a 25-question test and an answer sheet.

PLUS

Risk Management Consult: Informed Consent (5 credits) - \$75 for on-line version/\$80 for textbook version

Course Objectives:

1. Outline the information that must be shared with the patient to obtain informed consent.
2. Explain the physician's nondelegable duties in obtaining informed consent.
3. Describe proper techniques for documenting the patient education and informed consent processes.
4. Explain what "informed refusal" is, and your duty when the patient refuses recommended care.
5. Define the term "ghost surgery," and describe common situations in which a surgeon may unwittingly engage in such practices.
6. Explain the difference between reassuring the patient and making an implied warranty.
7. Describe steps for making sure that your patient's expectations of treatment are realistic.

The manual contains 58 pages including a CME component, which contains a 25-question test and answer sheet.

See back panel for premium credit information.

Premium credit

Successful completion of one of the course options as outlined in this brochure will earn Medical Protective insureds a five percent premium credit on their next three policy years. (To qualify for the three-year premium credit, the course or combination of courses must provide 7 or more CME credits.)

Doctors who are currently in the first year of receiving a five percent risk management premium credit from a previous program are welcome to complete a course, but a further discount will not be applied to their premium. Additionally, participating doctors need to successfully complete the course prior to their policy renewal date or the premium credit will be applied to begin with the following year's renewal. (Premium credit eligibility and amount subject to state insurance filings and policy type. Completion of a risk management course does not imply or guarantee renewal.)

If you previously completed a course, you will not receive credit for completing the same course again. If you have questions about which courses you have already completed, contact Medical Protective at 800/4MEDPRO.

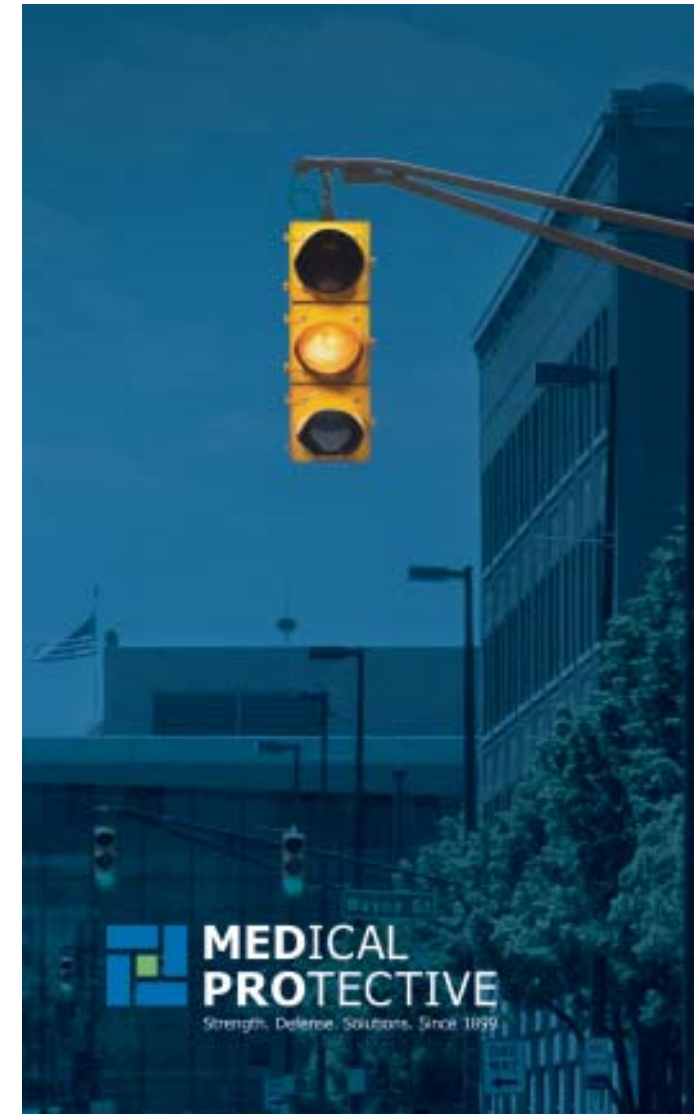


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Fort Wayne IN 46835

Visit us at www.medpro.com or call 800-4MEDPRO.

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Risk Management Home Study and On-Line Course Options for Physicians



Option 1

Risk Management Essentials for Physicians with HIPAA & Federal Compliance (10 credits) - \$150 for on-line version/\$160 for textbook version

Course Objectives:

1. Analyze a case scenario to determine whether it meets the criteria for malpractice.
2. Discuss four communication factors that often contribute to malpractice cases.
3. Name the characteristics of a defensible medical record.
4. Avoid three types of risk associated with managed care protocols.
5. Identify and avoid risks associated with electronic medical records and e-mail.
6. Understand the ramifications of the HIPAA Privacy Rule on a medical practice.
7. Take appropriate steps to prevent fraud and abuse in your practice.

The manual contains 121 pages including a 50-question test and an answer sheet.

Option 2

Risk Management Essentials for Physicians, Series 3 (10 credits) - \$150 for on-line version/\$160 for textbook version

Course Objectives:

1. Recognize key elements and leading causes of malpractice lawsuits in traditional and managed care environments.
2. Be able to cite ways of handling problem patient relationships in both traditional and managed care settings.
3. Know how to control risks in the medical office.
4. Recognize risks associated with managed care plans.
5. Know how to document patient care in the most appropriate manner.

The manual contains 121 pages including a 50-question test and an answer sheet.

Option 3 (Combination of 2 courses)

Risk Management Rounds: Physicians, Second Edition (5 credits) - \$75 for on-line version/\$80 for textbook version

PLUS one of the following supplemental courses (each course is 5 credits) \$75 for on-line version/\$80 for textbook version, except *“Risk Management Focus: The Complete Series,” Risk Management Rounds: Pediatrics Plus and “Risk Management Rounds: Surgery”*:

- **Risk Management Rounds: Anesthesiology**
- **Risk Management Rounds: Child and Adolescent Psychiatry**
- **Risk Management Rounds: Emergency Medicine**
- **Risk Management Rounds: Neurology**
- **Risk Management Rounds: OB/GYN**
- **Risk Management Rounds: Pathology**
- **Risk Management Rounds: Pediatrics**
- **Risk Management Rounds: Pediatrics Plus** (6 credits) \$91 for on-line version/\$96 for textbook version
- **Risk Management Rounds: Psychiatry**
- **Risk Management Rounds: Radiology**
- **Risk Management Focus: The Complete Series** (6 credits) \$91 for on-line version/\$96 for textbook version
- **Risk Management Rounds: Surgery** (6 credits) \$91 for on-line version/\$96 for textbook version

The “Rounds” courses use case studies based on actual malpractice cases. Risk management principles will be derived from the cases. After each case presentation, the liabilities inherent in that case will be analyzed, and relevant risk management principles will be presented. Each manual contains an average of 65 pages with a 25-question test.

(The Risk Management Rounds: Physicians” course was significantly revised in the fall of 2009. If you took the first edition, you can take the second edition and receive the associated credits.)

Option 4 (Combination of 2 courses)

Spotlight on Patient Safety: Preventing Medical Errors (6 credits) - \$91 for on-line version/\$96 for textbook version

Course Objectives:

1. Identify instances of miscommunication that contribute to medical errors.
2. Understand how formalized protocols can improve patient safety.
3. Know how to respond when an error occurs.
4. Communicate with patients and family members if an error occurs.
5. Document medical errors in an appropriate manner.
6. Discuss four ways to prevent medication errors.
7. Suggest ways to avoid errors associated with four common diagnoses.

The manual contains 84 pages including a CME component, which contains a 30-question test and answer sheet.

PLUS

Spotlight on Patient Safety: Disclosure of Medical Errors (4 credits) - \$59 for on-line version/\$64 for textbook version

Course Objectives:

1. Discuss perceived barriers to disclosure and identify factors that make disclosure necessary.
2. Formulate a disclosure policy and procedure for your practice.
3. Outline the steps doctors must take to prepare for the disclosure of a medical error.
4. Describe follow-up procedures to disclosure of a medical error.

The manual contains 45 pages including a CME component, which contains a 20-question test and answer sheet.

Option 5 (Combination of 2 courses)

Spotlight on Patient Safety: Reducing Medical Errors Through CRM (6 credits) - \$91 for on-line version/\$96 for textbook version

Course Objectives:

1. Identify the elements of crew resource management (CRM).
2. Apply principles of CRM to the health care environment.
3. Discuss the proper use of checklists and protocols in reducing medical errors.
4. Develop a plan for utilizing CRM and protocols in your medical practice.

The manual contains 73 pages including a 30-question CME test and answer sheet.

PLUS

Spotlight on Patient Safety: Disclosure of Medical Errors (4 credits) - \$59 for on-line version/\$64 for textbook version (See listing under Option 4 for course details.)

Option 6

Risk Mgmt. Rounds: Oral Surgery (8 credits) - \$123 for on-line version/\$128 for textbook version

Course Objectives:

1. Explain the need for orally reviewing with new patients any written medical history questionnaires or other documents they provide.
2. Understand the importance of obtaining and reviewing the patient's prior medical records.
3. Recognize the importance of communicating with the patient's primary care physician and other care givers.
4. List the steps necessary to prevent positive test results from being filed away before they are brought to your attention.
5. Describe the duties of an oral surgeon in obtaining informed consent.
6. Understand your duty when the patient fails to follow medical advice for follow-up care or testing.

The manual contains 93 pages including a 40-question CME test and an answer sheet.

Internet Instructions

1. Visit www.medpro.com.
2. Click on "Register" to register with our site. This is a simple registration process. (If you have previously registered, enter your User Name and Password in the Login area on the right-hand side of the page.)
3. After you've become a member or logged into the site, you will see a screen with a box labeled "In the Risk Management Academy" in the middle of the page. Click on "Online Courses" in that box.
4. You can click on a course title to view the course objectives and additional program details. If you wish to register for a course, click on "Buy Course" in any course description box.
5. A new window will open that lists all of the course options for physicians and dentists. After you have determined which course or courses you wish to register for, click on "Register" (located at the bottom of the menu bar along the left-hand side of the page) and complete the registration information. (If you completed an on-line course with us in the past, instead of clicking on "Register," click on "Login" and enter the User Name and Password you created when you enrolled in your last course.)
6. After you have registered or logged in, scroll down to the gray box that lists the available courses. (If you do not see the list of courses, click on "Course Catalog and Enrollment.") Select the course or courses you wish to enroll in by clicking on the square to the left of the course title. (If you are selecting an option that requires completion of two courses, enroll in both courses at the same time.) A check mark will appear in the square for each course you select. Click the "Enroll" button and follow the instructions on the screen.

You do not need to complete the on-line courses in one sitting. You can log out of a course and back in as often as necessary. To log into your current course, log into the MedPro website. Next, click on "Online courses" in the middle of the screen. On the next screen, in the upper right-hand corner of the page look for "Already Taking a Course? Sign in here." Click on "Sign in here." Enter your course User Name and Password and click the "Login" button. Next, click on the course title to access the course you are enrolled in.

ORDER FORM FOR TEXTBOOK

Please send me the following Textbook(s):

Option 1 - \$160 - Risk Mgmt. Essentials for Physicians with HIPAA and Federal Compliance

Option 2 - \$160 - Risk Management Essentials for Physicians Series 3

Option 3 - \$160 *(\$176 - if selecting RM Rounds: Pediatrics Plus, RM Rounds: Surgery or RM Focus: The Complete Series)
Risk Management Rounds: Physicians
and (select one additional course):

Risk Management Rounds: Anesthesiology

Risk Management Rounds: Child and Adolescent Psychiatry

Risk Management Rounds: Emergency Medicine

Risk Management Rounds: Neurology

Risk Management Rounds: OB/GYN

Risk Management Rounds: Pathology

Risk Management Rounds: Pediatrics

Risk Management Rounds: Pediatrics Plus*

Risk Management Rounds: Psychiatry

Risk Management Rounds: Radiology

Risk Management Rounds: Surgery*

Risk Management Focus: The Complete Series (general specialty)*

Option 4 - \$160 - Spotlight on Patient Safety: Preventing Medical Errors and Spotlight on Patient Safety: Disclosure of Medical Errors

Option 5 - \$160 - Spotlight on Patient Safety: Reducing Medical Errors through CRM and Spotlight on Patient Safety: Disclosure of Medical Errors

Option 6 - \$128 - Risk Management Rounds: Oral Surgery

Option 7 - \$120 - Risk Management Consult: Failure to Diagnose Cancer

Option 8 - \$160 - Risk Management Consult: Documentation and Risk Management Consult: Informed Consent

Return this form and payment to:

The Medical Protective Company
Attn: Clinical Risk Management Department
PO Box 15021, Fort Wayne, IN 46885
Fax: 972-543-9243

Check enclosed

Credit Card (Mastercard or Visa only)

Name: _____

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Phone: _____ Fax: _____

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